

Data Sharing Agreement

As part of delivering the Business Fundamentals Program (“**Program**”), Regional Development Australia Barossa Gawler Light Adelaide Plains (“**RDA BGLAP**”) is required to collect and provide information to the Minister for Small and Family Business (“**the Minister**”) and the Department of State Development (“**DSD**”). The Minister and DSD comply with the Information Privacy Principles (IPPs) Instruction, which can be viewed here: <https://www.dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars/DPC-Circular-Information-Privacy-Principles-IPPS-Instruction.pdf>.

DSD collects information (including personal information) as reasonably necessary for the purposes and functions of:

- Administering our grants and funding programs, including the Program;
- Keeping you informed about the Program or other programs, relevant upcoming events, grant funding initiatives and outcomes, services, special events or participant feedback surveys, as well as DSD’s activities in general; and
- Improving our website and services.

Any information contained in or relating to an application, including information identified by an applicant as confidential information for the purposes of applying for funding under this Program, may be disclosed by DSD to, or used by DSD:

- To its employees, advisers or third parties in order to manage the Program;
- For due diligence, monitoring, reporting and audit purposes.
- Within the Government of South Australia where this serves the legitimate interest of DSD;
- In response to a request by a House or Committee of the Parliament of the Commonwealth of Australia or South Australia;
- For training, systems testing and process improvement, including compiling statistics and reports;
- For promotion of project activities and outcomes;
- Where information is authorised or required by law to be disclosed; and
- Where the information is already in the public domain.

You should also be aware that all documents in the possession of the Government of South Australia, including information provided by you, are subject to the *Freedom of Information Act 1991* (SA) (“**FOI Act**”). The FOI Act gives members of the public a legally enforceable right to access documents (subject to certain exemptions) held by South Australian Government agencies.